



BOARD OF HEALTH MEETING MINUTES

Tuesday, April 27, 2021

BOARD MEMBERS:

Georgia Hanigan, Commissioner, Payette County – present
Lyndon Haines, Commissioner, Washington County - present
Keri Smith, Commissioner, Canyon County - present
Kelly Aberasturi, Commissioner, Owyhee County – present
Viki Purdy, Commissioner, Adams County – present
Sam Summers, MD, Physician Representative – not present
Bryan Elliott, Commissioner, Gem County – present

STAFF MEMBERS:

Nikki Zogg, Katrina Williams, Jaime Aanensen, Mitch Kiester, Jeff Buckingham

Via Zoom: Doug Doney, Chuck Washington, Troy Cunningham, Ashley Anderson, Rachel Pollreis, Carol Julius, Emily Geary, Sam Kenney

GUESTS: Members of the public attending in person; Guests viewing live stream via SWDH You Tube page.

CALL THE MEETING TO ORDER

Chairman Bryan Elliott called the meeting to order at 9:10 a.m.

ROLL CALL

Kelly Aberasturi – present; Dr. Summers – not present; Chairman Elliott – present; Commissioner Hanigan – present; Commissioner Purdy – present; Commissioner Haines – present; Commissioner Smith - present

APPROVAL OF AGENDA

Commissioner Smith asked for the process to add an action item for Commissioner Purdy's resolution. Chairman Elliott explained open meeting concerns with the email sent by Commissioner Purdy to the whole Board. Commissioner Smith asked for clarification about how to add an agenda item and asked if the SWDH Board of Health bylaws address that.

MOTION: Dr. Summers moved to accept the agenda as presented. Commissioner Smith seconded the motion. All in favor; motion carries.

IN-PERSON PUBLIC COMMENT

Board members heard members of the public present in-person public comment.

OPEN DISCUSSION

Board members engaged in open discussion.

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Face coverings for SWDH staff

Commissioner Smith was approached by SWDH staff asking about the face covering policy in place for SWDH staff. Commissioner Smith asked if the Board can provide guidance that might help our agency. Nikki Zogg explained that we currently require masks for staff when they are in common areas not when they are in their private office spaces. This interim policy is being re-evaluated and is on the agenda to discuss tomorrow, Wednesday, April 28th, at the leadership team's weekly meeting.

Septic Program

Commissioner Smith has received inquiries from citizens requesting help with septic issues. She expressed her opinions about the septic program and asked, if as a board, can they provide some leadership help to SWDH? Nikki Zogg responded that the septic program has encountered challenges. Measures are being taken to come into compliance with state rules to protect drinking water, wells, private wells and others' drinking water around them.

Guidance opening up outdoor events

Commissioner Smith asked for guidance regarding opening up outdoor events. Nikki responded that SWDH has not put restrictions on outdoor events. Managing these outdoor events is up to the independent businesses and organizers to manage. Our staff are available to provide guidance and review when requested. Commissioner Smith asked to issue guidance that says outdoor events are safe.

Resolution

Commissioner Purdy presented a resolution to help clarify that SWDH recommendations are not mandates. Board members discussed the resolution. Commissioner Haines discussed concerns about ensuring the resolution accomplishes the intended purpose of clarifying the recommendations. Commissioner Hanigan asked to ensure that the resolution does not limit future activities of SWDH as related to public health.

Board members requested a special meeting to discuss and vote on the resolution.

APPROVE MARCH 16, 2021 BOARD OF HEALTH MEETING MINUTES AND MARCH 24, 2021 SPECIAL BOARD OF HEALTH MEETING MINUTES

Board members reviewed the March 16, 2021 Board of Health meeting minutes and the March 24, 2021 Special Board of Health meeting minutes.

Commissioner Aberasturi requested an edit to reflect he attended in person on March 24, 2021.

MOTION: Commissioner Smith moved to accept the minutes with the change requested by Commissioner Aberasturi. Commissioner Haines seconded the motion. All in favor; motion passes.

MARCH 2021 EXPENDITURE AND REVENUE REPORT

Troy Cunningham, Financial Manager, presented the March 2021 Expenditure and Revenue Report.

FY21 BUDGET REVISION

Troy Cunningham presented a request for additional spending authority. Last month, concerns regarding personnel spending authority were discussed. Commissioner Smith asked for clarification on whether the need for additional spending authority to meet personnel costs will impact next year's budget or are these temporary positions? Nikki clarified that most of these positions are temporary limited-service positions meaning when the contract funds go away the positions will go away.

Troy Cunningham requested additional spending authority in the amount of \$1,060,000 to cover increased personnel costs mostly related to COVID-19.

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MOTION: Commissioner Smith made a motion to approve the request for additional spending authority of \$1,060,000 due to increased costs in personnel due to COVID-19 as outlined in the presentation. Commissioner Aberasturi seconded the motion. All in favor; motion passes.

RESOLUTION DISCUSSION

This topic was covered previously. Commissioner Purdy asked that no edits be made to her resolution when it is presented to the Board at the special meeting next week. Board members discussed the importance of keeping the resolution concise to ensure it accomplishes the intended purpose of clarifying that SWDH has not issued mandates or requirements or enforced any COVID-19 related restrictions.

ALIGNMENT OF JUNE BOARD OF HEALTH AND IADBH MEETINGS (6/17/2021)

Nikki asked Board members if there is interest in aligning the date of the annual meeting of the Idaho Association of District Boards of Health (IADBH) scheduled for June 17, 2021 with the regularly scheduled June Board of Health meeting by moving the regular Board of Health meeting scheduled for Tuesday, June 22 to June 17, 2021 in the morning before IADBH. Board members agree combining the meetings into one date on June 17, 2021 is convenient. Katrina will make the appropriate change to the annual meeting notice to reflect the date change for the June Board of Health meeting.

MOTION: Commissioner Haines made a motion to hold the regular June Board of Health meeting on Thursday, June 18 at 9:00 a.m. followed by the annual IADBH conference. Commissioner Purdy seconded the motion. All in favor; motion passes.

WESTERN IDAHO COMMUNITY CRISIS CENTER FISCAL YEAR 2022 BUDGET PROPOSAL

Sam Kenney joined the meeting to discuss the Western Idaho Community Crisis Center (WIDCCC) budget proposal. Nikki explained that following conversation with Sarah Andrade, Lifeways Program Manager, she is requesting no action be taken on this action item due to uncertainty about how House Bill 316 will impact funding.

WIDCCC CONTRACT EXTENSION

Board members did not receive the contract extension information for the WIDCCC contract in advance of the meeting. Chairman Elliott recommended this topic be carried over to the next Board of Health meeting. In addition, SWDH staff will adjust board packet material submission deadlines to ensure that materials are available for distribution to board members by the Friday before the regular Board meetings.

Nikki asked that the contract extension topic be added to the Special Board of Health meeting in the interest of time sensitivity. Chairman Elliott will add this matter to the Special Board of Health meeting agenda.

WIDCCC ADVISORY COMMITTEE BYLAWS APPROVAL

The WIDCCC Advisory Committee has reviewed these bylaws and requested approval by the Board of Health. This topic will be carried over to the next regularly scheduled Board of Health meeting.

ENVIRONMENTAL HEALTH FEES APPROVAL

Jaime Aanensen and Mitch Kiester attended virtually to request approval of a fee of \$850 for multiple test hole evaluations. Mitch clarified that up to eight test holes on one application will be included for individuals who are requesting health district evaluation prior to engineering process or prior to purchasing the property.

MOTION: Commissioner Hanigan made a motion to adopt the proposed fee of \$850 for up to eight test holes. Commissioner Aberasturi seconded the motion. All in favor; motion passes.

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COUNTY CONTRIBUTIONS

Nikki discussed potential impacts to county contributions based on what happens with House Bill 316. Board members discussed delaying the budget meeting by one month to allow time to assess what will change in what counties are and are not funding. If the bill passes, the implementation date will be moved from January 2022 to March 1, 2022. This implementation date will affect the state appropriation and Mike Kane has been following this on behalf of the public health districts.

Board members agree to table the county contributions discussion until May 17, 2021. The annual Budget Committee meeting will take place in June.

FISCAL YEAR 2022 BUDGET PROPOSAL

Fiscal Year 2022 (FY22) Budget proposal review and approval will be tabled until May 17, 2021. Board members briefly discussed the inclusion of funding for COVID-19 response staff in the FY22 budget. Most of the work needs will be focused on increasing vaccination rates and access to vaccines as well as maintaining capacity to investigate and monitor disease trends.

Commissioner Smith asked for a breakdown/summary of these positions with names redacted including a summary of the staffing needs and where the funding sources are coming from and that those funding sources for FY22 are already confirmed.

Action item: Troy and Nikki will develop the requested summary.

IADBH EXECUTIVE COUNCIL UPDATE

House Bill 316 was introduced to the Senate with amendments yesterday. It did go through the Senate and will go back to the House for concurrence then to the Governor's desk.

DIRECTOR'S REPORT

Budget Committee Meeting Invitations and Proxy Forms

Meeting invitations and proxy forms will be sent to each Board of County Commissioners via email.

Board of Health Term Expirations

The Board of Health Adams County representative's term expires June 30, 2021. Katrina will send a request for appointment of representative to the Adams County Board of County Commissioners. Following receipt of that appointment, ballots will be distributed to each county for commissioners' votes.

EXECUTIVE SESSION

At 1:07 p.m. Commissioner Hanigan made a motion to go into Executive Session pursuant to Idaho Code 74-206(1)b and 74-206(1)f. Commissioner Haines seconded the motion. Poll was taken Aberasturi – aye; Purdy – aye; Elliott – aye. Summers – not present. Smith – excused from meeting prior to Executive Session. Motion was unanimous. No action was taken. Open session was resumed at 1:08 p.m.

There being no further business, the meeting adjourned at 2:31 p.m.

Respectfully submitted:



Nikole Zogg
Secretary to the Board

Approved as written:



Bryan Elliott
Chairman

Dated: May 18, 2021